

DOWNHAM MARKET PLANNING AND ENVIRONMENTAL COMMITTEE
MINUTES OF MEETING HELD TUESDAY 05th FEBRUARY 2019 AT 7.00PM

Present:	The Mayor	Cllr D J Sharman
	The Deputy Mayor	Cllr J W Doyle
	Vice Chairman	Cllr R Horne
	Councillors	F E Daymond
		E Hendry
		D Lawson
		J Woodmin
	Deputy Town Clerk	Mr R A Davidson

Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council Offices.

Members were reminded that they should have their mobile telephones turned off or switched onto silent mode.

2364. To receive Members' apologies for absence

Apologies were received from the Chairman Cllr Fox (family), Cllrs' J Groom (family ill-health), Hepworth (unwell), Hobbs (family) and Reed (ill-health). The apologies were all accepted.

2365. To receive Members' declarations of interest

There were no such declarations.

2366. To approve the minutes of the meetings held on Wednesday 09th January (pages 6323 – 6326) and Wednesday 23rd January 2019 (pages 6333 – 6334)

Proposed – Cllr Hendry

Seconded – The Mayor Cllr Sharman

‘That the minutes of the meetings held on Wednesday 09th January (pages 6323 – 6326) and Wednesday 23rd January 2019 (pages 6333 – 6334) be approved and signed as a true and accurate record.’

All in favour

Public Participation

There were no members of the public in attendance; accordingly, the Chairman moved on to the next item.

2367. To receive the Clerk's Report

Members were advised the Planning Enforcement Team had been notified of an apparent unauthorised business operating from a residential address.

2368. To receive Councillors' Questions

There were no such questions.

2369. To approve the payment of bills of the Planning & Environment Committee

There were no such bills for payment.

2370. To receive Correspondence

There was no such specific correspondence.

2371. To discuss applications received from the Borough Planning Department/Norfolk County Council

Applications Approved

Ref No	Location	Details	Expiry Date	Linked Apps
19/00102/F	Ivy Cottages 53 Railway Road	Variation of Condition 1 of planning permission 18/01420/F to amend drawings	08.02.2019	18/01420/F

Members recommended approval commenting 'The Town Council is pleased to see the site progressing'.

Proposed – Cllr Daymond

Seconded – The Mayor Cllr Sharman

‘That this application be recommended approval.’

All in favour

Ref No	Location	Details	Expiry Date	Linked Apps
17/01536/RMM	Land South of Railway Road	Reserved Matters Application: Construction of 32 dwellings	19.02.2019	

Members recommended approval commenting 'The Town Council recommends continued approval subject to the requirements of the Internal Drainage Board(s) being satisfied'.

Proposed – Cllr Hendry

Seconded – Cllr Lawson

‘That this application be recommended approval.’

All in favour

Ref No	Location	Details	Expiry Date	Linked Apps
17/01537/F	Land South of Railway Road	Variation of condition 24 of planning permission 14/01652/OM (outline application for 32 dwellings): To amend access on previously approved drawings	19.02.2019	14/01652/OM

Members recommended approval commenting 'The access arrangements appear quite agreeable, particularly the pedestrian links created to access the amenity spaces'.

Proposed – Cllr Lawson

Seconded – Cllr Daymond

‘That this application be recommended approval.’

All in favour

2372. To note application decisions made by the Borough Planning Department/Norfolk County Council

Ref No	Location	Details	TC Recommendation	BC/NCC Notice
18/01797/F	Land at 34 – 38 London Road	Proposed two dwellings (revised design) and garages	A	Application Permitted 24.01.2019 Delegated Decision
18/02132/LB	Downham Market Railway Station, Railway Road	Provision of 1no. new Waiting Shelter on Platform 1. Provision of 1no. new Waiting Shelter on Platform 2. Provision of 2no. Cycle Shelters to replace 2no. existing Cycle Shelters on Station Forecourt	A	Application Permitted 22.01.2019 Delegated Decision
18/02133/F	Priory Dental Care 5 Priory Road	Two storey and single storey extension at rear and internal alterations	A	Application Permitted 23.01.2019 Delegated Decision
18/02201/F	Downham Market Academy Bexwell Road	Demolition of existing teaching blocks and replacement with one teaching block	A	Application Permitted 18.01.2019 Delegated Decision

2373. To note appeals made to the Secretary of State

Ref No	Applicant	Location	Details	Deadline Date
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None received.

2374. To note appeal decisions received from the Planning Inspectorate

Ref No	Applicant	Location	Details
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None received.

2375. To discuss applications to be considered at the forthcoming Planning Committee meeting

Ref No	Applicant	Location	Details	Meeting Date
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None received.

2376. To note applications considered at the previous Borough Council Planning Committee meeting

Ref No	Applicant	Location	Details	Meeting Date
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None received.

2377. To receive report from Downham In Bloom Sub Committee

The Chairman of Downham In Bloom Cllr Daymond referred members to the minutes of the most recent meeting held on 21st January 2019 (Appendix 1).

2378. To discuss Maintenance Contract for Stone Cross War Memorial and Memorial Garden

Members were advised that the twelve-month contracts in respect of Stone Cross War Memorial and the Memorial Garden were due to expire on 28th February 2019.

Members were reminded the overall Town Maintenance Contract expires on 31st December 2019 and a working party would be formed in summer 2019 to begin the process of overseeing the new contract; accordingly, the current contractor was offering to continue with the two contracts for a further ten- month term at the current rate (pro rata) to enable all contracts to become regularised.

Proposed – Cllr Daymond

Seconded – The Mayor Cllr Sharman

‘This Committee accepts a ten-month extension to the Stone Cross War Memorial and Memorial Garden contracts at the current rate (pro rata)’

All in favour

2379. To consider BCKLWN Local Plan Review 2016 – 2036 and sites offered within Downham Market

There was no update.

2380. To discuss NCC Highway and Community Ranger tasks

Members were advised of the next visit (w/c Monday 18th February) and highlighted broken manhole surrounds on Priory Road and Howdale Road /Church Road junction and a missing wooden post from High Street South. The Deputy Clerk was asked to bring the visit to the attention of all councillors.

2381. To receive report from open Space Grass Cutting Working Party

There was no report and members were reminded a third representative needed to be appointed to the working party.

2382. To discuss Environment matters

Cllr Daymond advised The Willows Fields In Trust application was progressing well.

2383. To receive and consider Financial Report 2018/19 ‘actuals against budget’

A commentary was given on the Month 10 figures (Appendix 2).

The Chairman thanked everyone for attending and closed the meeting at 8:05pm.

Chairman

Dated