



15 Paradise Road, Downham Market, Norfolk PE38 9HS

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Town Clerk: Elaine Oliver

You are invited to attend a meeting of the FULL COUNCIL to be held on **Tuesday 3 November 2020 at 7.00pm** to discuss business on the Agenda below. Due to Coronavirus we will be meeting via zoom
Yours faithfully

Elaine Oliver

Town Clerk

29 October 2020

Zoom Meeting ID: 884 4389 8909

Zoom Passcode: 485090

IF YOU HAVE ANY QUESTIONS, PLEASE SUBMIT THEM IN WRITING TO info@downhammarkettc.co.uk OR BY LETTER TO THE COUNCIL OFFICES BY 5PM ON MONDAY 2 NOVEMBER 2020

PLEASE NOTE ONLY QUESTIONS SUBMITTED IN WRITING WILL BE CONSIDERED AT THE MEETING.

SELFLESSNESS, INTEGRITY, OBJECTIVITY, ACCOUNTABILITY, OPENESS, HONESTY & LEADERSHIP

AGENDA

1	To receive Members' apologies for absence	2 mins 7.02
2	To receive Members' Declarations of Interest	2 mins 7.04
3	Mayors Announcements	5 mins 7.09
4	To approve the minutes of the <ul style="list-style-type: none">Full Council Meeting 13 October 2020	2 mins 7.11
5	Matters Arising	3 mins 7.14
	Adjourn the meeting for public participation and consideration of written reports and written questions <ul style="list-style-type: none">County Councillor report and questions - Cllr Tony WhiteBorough Councillors reports and questions –	15 mins 7.29

	<p>Cllrs Bullen, Patel, Ratcliffe & Tyler</p> <ul style="list-style-type: none"> Public Participation <p>RESUME MEETING</p>	
6	<p>To receive and consider petition to be presented by Trevor Pearce – Petition Organiser</p> <p>Council members to consider the petition and follow up questions</p>	<p>5 min 7.34 15 min 7.49</p>
7	<p>Market issues</p> <p>7.1 Update</p> <p>To propose the following recommendations from the Market Strategy Group</p> <p>7.2 “To adopt the circulated Market Strategy document”</p> <p>- Proposed Cllr Woodmin</p> <p>7.3 “To propose a budget of £2,500 to the Market Strategy group to promote and publicise the market” - Proposed Cllr Woodmin</p> <p>7.5 “To propose the alteration and variation of licence for sale of off sale alcohol expanding from Town Hall only to include Town Square and Market Square” – Proposed Cllr Woodmin</p> <p>7.6 “To discuss and propose the Covid Rangers stay on the market until a review at the January Full Council” - Proposed Cllr Woodmin</p>	<p>11 min 8.00</p>
8	<p>To accept notes from Committee/Strategy Group meetings</p> <p>Market Strategy Group – 21.9.20, 12.10.20, 21.10.20, 26.10.20</p> <p>Neighbourhood plan – 22.10.20, 20.10.20, 15.10.20</p> <p>Finance Committee – 25.2.20</p>	<p>5 Mins 8.05</p>
9	To discuss Committees/Strategy Group Membership and timing of meetings	<p>5 Mins 8.10</p>
10	<p>To discuss and propose the following</p> <p>“DMTC agree to outsource the management of Social Media”</p> <p>Proposed Cllr Molyneux-Hetherington</p>	<p>5 mins 8.15</p>
11	<p>To discuss and agree funding priorities to support economic recovery in Downham Market</p> <p><i>The letter from BCKLWN which has been distributed to Cllrs refers to this</i></p>	<p>10 mins 8.25</p>
12	To discuss and if appropriate update the planning protocol – Cllr Westrop	<p>5 mins 8.30</p>
13	To discuss running a Christmas event – Cllr Willow Woodmin	<p>5 mins 8.35</p>
14	To receive an update on the corporate complaint	<p>2 mins 8.37</p>
15	<p>Finance</p> <p>15.1 To agree payment of Bills as attached</p> <p>15.2 To confirm budget arrangements for 2021/2</p>	<p>5 mins 8.42</p>
16	<p>Items for the next agenda</p> <ul style="list-style-type: none"> Covid memorial Management of Zoom meetings 	<p>5 mins 8.47</p>
17	<p>Date of next meeting to be held via Zoom</p> <p>Finance 15 December 2020</p> <p>Full Council 5 January 2021</p>	