



15 Paradise Road, Downham Market, Norfolk PE38 9HS

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Town Clerk: Elaine Oliver

You are invited to attend a meeting of the **FULL COUNCIL** to be held on **Tuesday 26 October 2021 at 7.00pm** to discuss the business on the Agenda below.

The meeting will be held at the Jubilee Community Centre, 106 Howdale Road, Downham Market, Norfolk PE38 9AH observing all COVID safety regulations.

The meeting will be transmitted for the public due to social distancing.

Cllrs attending will be compliant with full Covid precautions.

ANY QUESTIONS TO BE SUBMITTED IN WRITING TO [INFO@DOWNHAMMARKETTC.CO.UK](mailto:INFO@DOWNHAMMARKETTC.CO.UK) BEFORE 12.00PM ON MONDAY 25<sup>th</sup> OCTOBER 2021. WHICH CAN BE PRESENTED TO THE COUNCIL WITH DUE NOTIFICATION

THE MEETING WILL BE STREAMED LIVE VIA

YOUTUBE :<https://www.youtube.com/channel/UCy8Z5l4jHqydpOkOivqqb8g/featured>

Yours faithfully

**Elaine Oliver**

Town Clerk

20 October 2021

**SELFLESSNESS, INTEGRITY, OBJECTIVITY, ACCOUNTABILITY, OPENNESS, HONESTY & LEADERSHIP**

Aggressive or abusive behaviour towards members of the Town Council, Staff or members of the public, will not be tolerated. If this happens you will be asked to leave the meeting and if necessary, the meeting will be suspended.

## AGENDA

105.21/2	To receive Members' apologies for absence	2 mins 7.02
106.21/2	To receive Members' Declarations of Interest	2 mins 7.04
	Adjourn the meeting for public participation and consideration of written reports and written questions. This will take place outside <ul style="list-style-type: none"><li>County Councillor report and questions - Cllr Tony White</li></ul>	15 mins 7.19

	<ul style="list-style-type: none"> <li>• Borough Councillors reports and questions – Cllrs Bullen, Patel, Ratcliffe &amp; Tyler</li> <li>• Police if present</li> <li>• Public Participation</li> </ul> <p><b>RESUME MEETING</b></p>	
<b>107.21/2</b>	<b>Mayors Announcements</b>	<b>5 mins 7.24</b>
<b>108.21/2</b>	<b>To approve the minutes of the Full Council meeting of 5<sup>th</sup> October 2021</b>	<b>2 mins 7.26</b>
<b>109.21/2</b>	<b>Matters Arising</b>	<b>5 mins 7.31</b>
<b>110.21/2</b>	<b>To discuss potential projects for 110.1/21/2 Parish Partnership Grant 110.2/21/2 Road Safety Community Fund</b>	<b>10 mins 7.41</b>
<b>111.21/2</b>	<b>To receive an update on planned events</b> <ul style="list-style-type: none"> <li>• Halloween</li> <li>• Remembrance</li> <li>• Christmas Lights switch on</li> <li>• Christmas late night shopping</li> <li>• Community Cinema</li> </ul>	<b>10 mins 7.51</b>
<b>112.21/2</b>	<b>To receive an update from the Town Team and the Chamber event– Cllr Groom</b>	<b>10 mins 8.01</b>
<b>113.21/2</b>	<b>To receive an update on mediation process</b>	<b>10 mins 8.11</b>
<b>114.21/2</b>	<b>To discuss holding weekly public meetings</b>	<b>5 mins 8.16</b>
<b>115.21/2</b>	<b>To receive a Neighbourhood Plan consultation update</b>	<b>5 mins 8.21</b>
<b>116.21/22</b>	<b>To receive and agree the recommendation of the Market Appeal panel on revocation of licenses</b>	<b>10 mins 8.31</b>
<b>117.21/22</b>	<b>To agree payment of bills as attached</b>	<b>2 mins 8.33</b>
<b>118.21/22</b>	<b>To receive minutes of Committees and Strategy Groups</b> <b>Town Hall SG – 8 September 2021</b> <b>Neighborhood Plan SG</b> 22 July 2021, 5 August 2021, 19 August 2021, 02 September 2021, 09 September 2021, 17 September 2021, 23 September 2021 & 29 September 2021 <b>Action Downham SG</b> 6 April 2021, 16 September 2021 <b>Environment Committee</b> 11 August 2020 plus Terms of Reference and Statement of Purpose	<b>5 mins 8.38</b>
<b>119.21/22</b>	<b>To submit items for next agenda</b>	<b>5 mins 8.43</b>
<b>120.21/22</b>	<b>To agree the date of next meeting</b>	<b>2 mins 8.45</b>

121.21/22	<p>Confidential Items To consider a resolution (under the Public Bodies Admission to Meetings Act 1960) to exclude members of the public and press.</p> <p>121.1.21/22 Update on lease</p>	<p>10 mins 8.55</p>
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