

DOWNHAM MARKET COMMUNITY DEVELOPMENT COMMITTEE
MINUTES OF MEETING HELD WEDNESDAY, 04th April 2018 AT 7.00PM

Present:	The Deputy Chair The Mayor Councillors Community Development Officer Members of the Public	Cllr M. Ross Cllr F. Daymond Cllr J. Groom Cllr R. Horne Cllr A. Pickering Cllr J. Doyle (<i>non-member</i>) Mr M Hayes 1
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Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council offices.

Members were asked to ensure that their mobile telephones were either switched off or on silent mode.

1137. To receive Members' apologies for absence

Apologies received from:
Cllr Hobbs away with work
Cllr Thompson due to ill health
Cllr Reed due to ill health

Proposed: Cllr Groom

Seconded: Cllr Pickering

"It is proposed to accept members apologies for absence from this meeting"

All in Favour

1138. To receive Members' Declarations of Interest

No declarations of interest received pertinent to the agenda of the meeting.

1139. To approve the minutes of the Community Development Committee meetings held on Wednesday 7th February 2018 (5971-5975) and Wednesday, 7th March 2018 (5995-6000)

Proposed: Cllr Pickering

Seconded: Cllr Groom

"The minutes of the Community Development Meeting held on Wednesday 7th February 2018 (5971-5975) and Wednesday, 7th March 2018 (5995-6000) be accepted as a true and accurate record"

All in Favour

1140. To receive the Officers reports on:

- a) LEADER & LIFT Grants
- b) Update on Website
- c) Business Reception Update

The Officer verbally delivered the attached reports to the committee (see appendix 1).

1141. To Discuss Matters Arising from the Officers Reports

Councillors discussed the LEADER & LIFT grants questioning Mrs P. Sharp of West Norfolk LAG on specific detail of the grants. Mrs Sharp highlighted that whilst predominately grants required increased employment, commonly 1 person per 30,000 population, that in the case of Tourism related grants the indirect benefits of improvement.

Councillors raised that there was a potential positive impact to be gained from grant application and provided ideas on how best to attract possible grant applicants. In relation to supporting any roadshow in the Town Hall, this would require Town Hall Committee input.

Councillors went on to discuss how previously it was collaboration between the Town Council, local business and Borough Council that led to economic regeneration, and that the borough expertise is required moving forward to support improvements in town.

1142. Adjourn meeting for general discussion with any members of the public present

The Chairman adjourned the meeting.

Mrs Sharp added an additional point to item 1140, highlighting that similar LEADER and LIFT roadshows as to that planned for Downham Market had taken place Knights Hill and Ryston Park Golf Club.

The Chairman resumed the meeting.

1143. To discuss any items arising from general discussion

No further discussions took place

1144. To receive Correspondence

General Correspondence was received by councillors

1145. To Receive Councillors Questions

No questions were received

1146. Payment of Bills

A list of bills for payment for April 2018 was circulated to all members.

Bills for payment were reviewed by the committee

Proposed – Cllr Pickering

Seconded – Cllr Ross

‘The bills for payment listed are paid forthwith from their assigned budget lines’

All in Favour

1147. To receive report/minutes from the Sub Committees of this Committee

- 1) Events: a Fun Day will be taking place on the 14th March 2018 on the Town Square, and other town square events are being looked into
- 2) Water Festival: The terms of reference had been questioned with regards to staff time allocation. The clerk advised that there was no issue since the work of the staff had not materially changed in moving from working party to sub-committee in the structure. Councillors continued to discuss whether the HR committee should be contacted directly, with the meeting chair stating they would take it up with the chair of HR
- 3) Christmas Lights: through reformed is now in the same situation as the Water Festival.

1148. To receive reports/minutes from the Working Parties of this Committee

The Recreation, Tourism and Leisure working party met on the 28th of March and received reports on:

- 1) Geocaching, which showed there was a limited ability to promote / lead in this discipline, but there was activity in the area.
- 2) Footpaths, the improvements through the work performed with County Councillor Anthony White in maintaining some of the footpaths has yielded positive feedback. There was additional feedback received during the research for Geocaching that the pathways were limited compared to other counties
- 3) Cycling, there was some hope that local businesses may hold a cycling sportive in 2019, and it had been suggested that a family friendly 'on your bike' event may be held in the run up to this that could be sponsored by the Town Council.
- 4) Local Folklore, local stories and culture, discussion had taken place on this relating to work ongoing in the local schools and there was the possibility of a long-term project to harness this as a RLT unique selling point.

1149. Update on Downham Market Arts.

Noggin the Nog had been very successful.

Eastern Angles were coming to town on 14th April.

The next event planned is 'Rebel Queen' being held as part of Festival Week.

Lady Chillers is planning to have more shows

Downham Market Arts will be trialling a music event in July, that may join Festival week in 2019 if successful.

October sees a return of Fear in the Fens to the Town

22nd December would see Christmas Spooky Stories at Discover Downham

1150. To receive and consider the latest available Financial Report 'actuals against budget'

The Accounts for month 10 were received and reviewed

Councillors discussed the costing of the Water Festival and Christmas Lights, with the Officer providing information on the costing and changes.

The Chairman thanked everyone for attending and closed the meeting at 20:30

Chairman

Dated