

DOWNHAM MARKET ENVIRONMENT STRATEGY GROUP
RECORD OF MEETING HELD WEDNESDAY 05 NOVEMBER 2019 AT 5:30PM

Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council Offices. Members were reminded that they should have their mobile telephones turned off or switched onto silent mode.

		ACTION
	<p>Present: Chair – Cllr Hayes Councillors – Brighty, Daymond, Hendry, Groom, Pickering, Soehnle and Cllr Shippey. Town Clerk Mrs E Oliver Senior Administrator Ms C Dornan</p>	
1	<p><u>To receive apologies for absence</u></p> <p>Cllr Lightfoot, Westrop and Woodmin gave their apologies.</p>	
2	<p><u>To receive updates from agreed actions at last meeting</u></p> <p><u>Solar Panels - Cllr Daymond</u></p> <p>Pam Merrison (formally Lynn) has confirmed that solar panels can be added to the rear of the Town Hall and to the east side of No 6.</p> <p>Cllr Daymond will investigate the costs associated with adding Solar Panels following this approval and whether panels could be added to the Town Council Offices.</p> <p>Requested contact to be made with the solar farm owner on the A10 to obtain feedback on solar panel installation.</p> <p>It was suggested that there is a firm outside Stowbridge who may give the Council advise.</p> <p><u>Norfolk County Council / Eco Ely / Eco Library - Cllr Hayes</u></p> <p>An overview was given of Eco Ely Facebook - Link to be sent after meeting for all to peruse.</p> <p>An overview was given of Eco Ely Library – Swap shop.</p> <p>Cllr Hayes advised a meeting is being arranged with the new temporary Climate Change Officer, Henry Saunders, at Norfolk County Council.</p> <p>Cllr Hayes identified a joint report between University of East Anglia and the Tindell Centre. This is to be shared with the group.</p> <p>The group discussed the Love Ely Food Shop</p> <p><u>The effect of children on the environment - Cllr Hendry</u></p> <p>Cllr Hendry advised that it takes 100 years to breakdown a disposable nappy and that the UK produces 80 million tons of nappy waste every year. She advised that there are ground water risks associated with the waste which</p>	<p>Cllr Daymond</p> <p>Senior Admin.</p> <p>Town Clerk & Cllr Hayes</p> <p>Senior Admin.</p>

residents should be made aware of.	
The Senior Administrator was asked to investigate incentives for residents to use Terry Towelling Nappies / Little Lambs	Senior Admin.
<u>Opportunities to reduce food waste - Cllr Pickering</u>	
Cllr Pickering discussed the Community Fridge initiative. The group asked that Cllr Pickering continue his discussions with Hubbub prior to the 20 November 2019 to coincide with Hubbub planning a food savvy initiative.	Cllr Pickering
A Community Café was discussed. Cllr Pickering was asked to research further into Love Ely Food Shop to see how this supports such programmes.	Cllr Pickering
Liaison with local schools was discussed to support school allotments.	Action Downham
Youth cooking lessons at Methodist Church discussed.	
Local community produce and organic markets were discussed.	Market Strategy Group
<u>The water refill project and coffee cup reduction options - Cllr Pyatt</u>	
Not present. Coffee cup reduction to be discussed in December 2019.	Cllr Pyatt
The Town Clerk advised that Cllr Hayes and herself had made the application under the Water Refill Project. An update is to be given at the next meeting.	Town Clerk
Stall promoting the water refill project to be organised at the Christmas Lights Switch On.	Town Clerk / Action Downham
<u>Carbon reduction - Cllr Shippey</u>	
An overview of Rodborough Parish & Town Council Carbon Neutral 2030 report. Link to be sent after meeting for all to peruse.	Senior Admin
Request for year on year utility costs for Town Hall and Town Council Offices requested.	Senior Admin
Suggested that Tree Cover be reviewed as currently 13% and Friend of the Earth recommend 20%. Tree planting to be reviewed in Neighbourhood Plan.	Richard Davidson
<u>Opportunities to reduce waste going to landfill - Cllr Westrop</u>	
Not present. To be discussed in December 2019	Cllr Westrop
<u>Local biodiversity - Cllr Woodmin</u>	
Not present. To be discussed in December 2019	Cllr Woodmin
<u>Purchasing protocols</u>	
The Senior Admin. advised that the Office are working to the new procedures. The group were advised that a tetra pack recycling programme had started at the Town Council Offices.	

3	<p><u>To discuss and agree obtaining advise and opinions from external experts</u></p> <p>Request for Dr Charlie Gardner, an expert on Climate and Ecological Crisis, to attend the next meeting. It was agreed that this professional would not be invited at present as his specialism is associated with Madagascar and this appears to bear no relationship with the Fens / Norfolk.</p> <p>Cllr Shippey asked that Dr Charlie Gardner be contacted to clarify what meaningful assistance he can provide to a Town Council as it is believed he has assisted local government in Kent previously.</p> <p>Cllr Groom advised she would research local area speakers who can assist the group to decide their priorities and report back at the next meeting to decide if an invitation is appropriate.</p> <p>SLCC have released their 20 environmental targets. Suggested it is used as a structure for this group to work to. Link to be sent to group.</p> <p>Suggested that Town Clerk speaks to Borough Council about adding recycling bins into the public areas in the Town.</p> <p>Ability to influence the residents was discussed. To consider use of website, Facebook, leaflets and magazine similar to Swaffham News.</p> <p>Office to investigate Time Credits offered by Borough Council and research their effectiveness.</p> <p>Cllr Shippey asked that the group consider supporting the Climate Emergency Programme. This cannot be agreed by this group however will look at how to make Council Carbon neutral by 2030 once baselines have been established.</p>	<p>Town Clerk</p> <p>Cllr Groom</p> <p>Senior Admin</p> <p>Town Clerk</p> <p>Action Downham</p> <p>Senior Admin</p>
4	<p><u>To agree the date for the next meeting</u></p> <p>Tuesday 03 December 2019 at 5:30pm. The meeting will be scheduled for 1.5 hours.</p> <p>Cllr Soehnle asked for wildflower verges to be added to the next agenda.</p> <p>Cllr Soehnle asked for Electric Vehicle Charging Points to be discussed, in addition to the Car Park Strategy as information is received by the Committee.</p>	<p>Senior Admin</p>
	<p>Meeting closed: 6:37 pm</p>	
	<p>SIGNED DATE</p>	