

DOWNHAM MARKET ACTION DOWNHAM STRATEGY GROUP
RECORD OF MEETING HELD WEDNESDAY 09 OCTOBER 2019 AT 7.00PM

Those in attendance at the meeting were notified of the emergency evacuation procedure from the Town Council Offices.. Members were reminded that they should have their mobile telephones turned off or switched onto silent mode.

	<p>Present: Cllr. Bulley, Cllr. Lightfoot, Cllr. Pickering, Cllr. Westrop, Cllr. Woodmin, Cllr Sharman, Cllr Daymond, Cllr. Molyneux-Hetherington</p> <p>Town Clerk: Elaine Oliver Notes: Tina Griffin</p>	ACTION
1	<p><u>To elect a Chair to facilitate meetings</u> Proposed – Cllr Pickering Seconded – Cllr Westrop ‘That Cllr Lightfoot by elected Chair of the Action Downham Strategy Group.’ All in favour</p>	
2	<p><u>To discuss and agree the membership requirements of the Strategy Group</u></p> <p>It was agreed that the following Councillors would form the membership of the Action Downham Strategy Group, and that members of the community with specialist knowledge would be invited to speak to the group as need arises.</p> <p>Cllr Colin Bulley, Cllr John Doyle, Cllr Jenny Groom, Cllr Elizabeth Hendry, Cllr Cissy Lightfoot, Cllr Ben Molyneux-Hetherington, Cllr Alan Pickering, Cllr Dave Sharman, Cllr Robert Shippey, Cllr Jackie Westrop, Cllr Jo Woodmin.</p>	
3	<p><u>To discuss and agree a statement of purpose for the Strategy Group</u></p> <p>It was agreed that the statement of purpose would be as follows:</p> <p>Proposed – Cllr Lightfoot Seconded – Cllr Bulley</p> <p><i>‘Breaking down barriers and celebrating difference, developing a more neighbourly community through events and public consultation.’</i></p> <p>All in favour</p>	To be added to future agendas
4 and 5	<p><u>To discuss and agree the Strategy Group’s future priorities</u></p> <p>Taking the advice of Rik Martin, from Community Action Downham, the group decided to convene two small groups which would focus on generating an Action Downham Strategy, and a Community Consultation/Engagement plan. Membership as follows:</p> <ul style="list-style-type: none"> • Strategy working party – Cllrs Westrop, Woodmin, Lightfoot, Pickering, Molyneux-Hetherington • Consultation working party – Cllrs. Lightfoot, Bulley, Sharman, Woodmin, Pickering <p>Meetings for the two groups agreed as 21st October 2019 Strategy at 2pm and Consultation at 4pm</p>	

6	<p><u>To discuss and agree interim arrangements for new and established events prior to consultation taking place eg Downham Market Live! 2020</u></p> <p>After a wide ranging discussion, members agreed that current events fall broadly into two categories – Council run and Council supported and that it would be for full Council to decide on the exact combination of these two approaches to best deliver the Action Downham strategy.</p> <p>Cllr. Lightfoot raised the issue of Downham Market Live music festival and proposed: 'That DML 2020 be proposed to full Council to go ahead on 18th/19th/20th September 2020'</p> <p>All in favour, although one member wished to see the final accounts for DML 2019 before making a final decision.</p> <p><i>NB: An extra-ordinary meeting of the full Council has now been scheduled for 24th October 2019 at 7pm to discuss and agree events for years 2019 & 2020</i></p>	
7	<p><u>To agree the date for the next meeting</u></p> <p>Monday 4th November 2019 at 5.30 in the Town Council offices.</p>	
	<p>Meeting closed: 8.15 pm</p>	
	<p>SIGNED DATE</p>	