

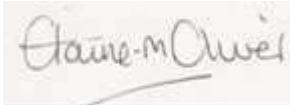
**DOWNHAM MARKET TOWN COUNCIL**

Dear Members

You are invited to attend a meeting of the **Town Hall Strategy Group** to be held on **Wednesday 23 June 2021** at **10am** to discuss the business on the Agenda below.

The meeting will be held remotely via Zoom.

Yours faithfully



Elaine Oliver  
**Town Clerk**  
15 June 2021

Mobile phones should be either switched off or on silent mode.

Zoom Procedures

Statement of purpose
<b>Discuss and formulate a strategic plan for present and future usage and maintenance of the building</b>

**SELFLESSNESS, INTEGRITY, OBJECTIVITY, ACCOUNTABILITY, OPENNESS, HONESTY,  
LEADERSHIP**

1	To receive apologies for absence
2	To receive declarations of interest
3	To approve the notes of the meeting on 26 May 2021
4	To receive an update on the Heritage Lottery Response
5	To discuss Information for Town Hall users/publicity
6	General Update (If required)
7	To confirm the date of the next meeting – 28 July 2021

End