

DOWNHAM MARKET ENVIRONMENT STRATEGY GROUP
RECORD OF MEETING HELD Tuesday 11TH AUGUST 2020 at 6.15pm

Those in attendance at the meeting were notified of the zoom procedures.
 Members were reminded that they should have their mobile telephones turned off or switched onto silent mode.

Statement of purpose

To encourage and promote the best social and environmental practices for Downham by managing services, assets and the resources of the Town Council for the benefit of the local community

	<p>Present: Chair – Cllr Hayes (Mayor) Councillors – Pickering, Westrop, and Hendry In attendance – Town Clerk, Elaine Oliver</p>	
Number	Item	Action
1	<p>To receive apologies for absence Cllrs Groom, Woodmin, Willow Woodmin, and Daymond - accepted</p>	
2	<p>To approve the notes of the meeting on Tuesday 07 June 2020</p> <p>Proposed: Cllr Hayes Seconded Cllr Westrop All In favour</p> <p>‘That the notes of the meeting held on 07 June 2020 be duly approved’</p>	
3	<p>To recap on outstanding actions that have been taken or need taking:</p> <ul style="list-style-type: none"> • Solar Panels – to be carried over in the absence of Cllr Daymond • Food Waste – nothing further to report • Tree Cover – COVID response has overtaken KLWNBC action • Composting – carried over to the next meeting • Swift Boxes at the Heritage Centre – Heritage Centre is closed until the new year due to COVID guidelines – carry forward to Spring 2021. • Landfill – Cllr Hayes to raise with Brian Long at normal meeting • Green Tips – carried forward 	<p>Snr Admin to report next meeting</p>
4	<p>To discuss the Carbon Foot Print report and attendance of Richard Burton (Energy Consultant) at future meetings Cllr Hayes suggested ways forward – Town Hall is biggest user of energy and we can look at moving to a greener tariff but to evaluate the cost to the Council of doing so.</p> <p>Electrical work being undertaken means we are switching to more energy efficient products and this may make a difference. This could be monitored to see if reduces the bills.</p>	<p>Clerk</p>

	<p>The Clerk agreed to take regular readings of the electricity meters so that the bills could be checked and discrepancies due to estimated bills could be addressed with the supplier.</p> <p>The Clerk agreed to check usage of air conditioning and heating in the Town Council offices.</p> <p>The Snr Administrator was asked to research:</p> <ul style="list-style-type: none"> • Gas Bill - Cllrs discussed gas usage at the Town Council offices and Town Hall/No 6 Town Square and agreed this needs to be checked. Consideration be given to installing individual room thermostats and combined billing for TH and No6. • The cost benefit or otherwise of switching to a greener tariff. • Temperature gauges for the heating in the TH and whether this could be zoned and to take this to the TH Strategy Group. • Whether setting a constant min temperature would produce better energy efficiency than turning the heating on and off. 	<p>Clerk</p> <p>Clerk</p> <p>Snr Admin</p>
5	<p>To discuss Sustainable Purchasing Criteria Item</p> <p>Hunstanton Sustainability Policy has been looked at and seems simple and adaptable to DM particularly in terms/conditions for venue hirers. Appears to be linked to the NCC policy.</p> <p>Cllrs considered adopting the NCC scheme banning the releasing of sky lanterns and balloons from DMTC premises.</p> <p>Cllr Pickering raised a future need to adapt the market licences once a policy is adopted.</p> <p>Cllrs recommended that the current DMTC Sustainability/Environmental Policies be reviewed using the Hunstanton document as reference.</p> <p>Hirers – Cllr recommended that the TH Strategy Group be consulted about adopting the terms and conditions once drafted.</p>	<p>Mayor/Clerk to draft policy and consult with TH SG.</p>
6	<p>To discuss Spring into Sustainability event next year</p> <p>Cllr Westrop updated members:</p> <ul style="list-style-type: none"> • Work has resumed on planning for this and a list of speakers is in the process of being confirmed. • Sustainable fashion show suggestion is under consideration. • Budget – only outline figures are available, and more work needs to be done to fine tune this. Cllr Hayes asked if any grants might be available and Cllr Westrop agreed to review these. 	<p>Cllrs Westrop/Hendry</p> <p>Cllrs Westrop/Hendry</p>

	<p>Cllr Hayes asked if there are alternative 'virtual' plans in place should public gatherings still be inadvisable in Spring. Cllr Westrop agreed that this could be discussed further by the SiS at the next meeting.</p> <p>Cllr Hayes said she has made contact with Eco Ely representative and is awaiting a response.</p>	
7	<p>Footpath and cycle initiatives – www.widenmypath.com</p> <p>Cllr Westrop suggested an application be made for the grant money available for these initiatives and that DMTC register on www.widenmypath.com and to encourage residents to engage with this.</p> <p>She confirmed that due to lack of usage and high costs of maintenance, the National Cycleways routes are under threat of being removed. Cllrs agreed this should be challenged and asked how usage is monitored. It was agreed that Full Council should be alerted due to impact on tourism in the town.</p>	<p>Clerk to add to agenda for Full Council</p> <p>Clerk to add to agenda for Full Council</p>
8	<p>To agree the date of the next meeting</p> <p>The next meeting will be held at Tuesday 15th September 2020 at 5pm.</p>	
	SIGNED	DATE